



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY PLANNING AND ZONING MINUTES

REGULAR MEETING AT 7:00^{PM}

WEDNESDAY, JULY 5, 2017

Present:

Commissioner: Johann Wallace

Chair: Tiffany Chavez

Vice Chair: John Meister

**Commission Members: Mary Charlton
Joy Banks
Nicole Hardas**

Zoning Official: Dr. Jim Johnson

Absent:

A. Call to Order and Pledge of Allegiance (7:00 PM)

B. Roll Call

C. Approve the Minutes of April 5, 2017, May 3, 2017 and June 7, 2017 Regular Planning and Zoning Meetings
No minutes to approved.

D. Zoning Administrator Report

Provided information packets to the P&Z. Advised the purpose of P&Z is to mold the future of the town/city/county. Whatever P&Z you are a part of. Take the role seriously. If any questions, reach out to Dr. Johnson.

E. Call to the Public [3 min. limit] Agenda Items Only

***P&Z Commission may make and open call to the public during a public meeting.
Individual P&Z Commissioners may respond to criticism made by those who have***

addressed the Commission, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Commissioners shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 39-731.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the call to the Public form but can be scheduled under future unfinished business.

F. Unfinished Business

1. Discussion and/or Action [Chair]: Sign Code Update

Motion for Discussion and/or Action, **Seconded** by Commission Member Banks.

Dr. Johnson gave an update. Stated the Town's Attorney wanted to put a hold on this temporarily while watching what transpires in other jurisdictions. Discussed the digital/electronic message boards. Can move forward with the piece about electronic message boards without overhauling the entire sign code. Will be doing a public hearing for the change to the code to address electronic message boards in either Augusts or September.

Motion to direct staff to develop the necessary Ordinance for the electronic sign code. **Seconded** by Commission Member Charlton.

5-0 Motion Passed

G. New Business

1. Discussion and/or Action [Chair]: Results of Public Hearing and Next Steps for Proposed Amendments

Motion for Discussion and/or Action, **Seconded** by Commission Member Charlton

Motion Made by Vice-Chair Meister to approve the Ordinances as written and pass to council. **Seconded** by Commission Member Charlton

5-0 Motion Passed

2. Discussion and/or Action [Chair]: Elimination of "Current Events, Commissioner Comments or Assessments" from future Agendas.

Motion for Discussion and/or Action. **Seconded** by Commission Member Charlton

P&Z Chair gave a brief history of how the agenda item came about.

Motion to remove Current Events, Commissioner Comments or Assessments from further agendas. **Seconded** by Commission Member Charlton

5-0 Motion Passed

H. **Current Events, Commissioner Comments or Announcements:**
Pursuant to A.R.S. 38-431.02 (K), the Commissioners will not propose, discuss, deliberate or take legal action at the meeting on any matter brought up under this line, unless the specific matter is already properly noticed on the agenda for legal action.

I. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P&Z Commission**

J. **Adjournment [7:12 PM]**

Motion to Adjourn. Seconded by Commission Member Charlton

5-0 Motion Passed

Approved by Chairwoman Tiffany Chavez on August 2, 2017



Tiffany Chavez

Attest:


Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on February 1, 2017. I further certify that the meeting was duly called, and a quorum was present.


Tammy J. Mitchell, MMC, Town Clerk/Administrator